

25 May 2016		ITEM: 13
Annual Council		
Schedule of Elections and Order of Retirement of Councillors		
Wards and communities affected: None	Key Decision: Not Applicable	
Report of: Lyn Carpenter, Chief Executive		
Accountable Head of Service: David Lawson, Deputy Head of Legal & Democratic Services and Monitoring Officer		
Accountable Director: Lyn Carpenter, Chief Executive		
This report is public		

Executive Summary

This report informs Council of the schedule of elections to be held between 2017 and 2020 and also sets out the order of retirement of Councillors.

1. Recommendation(s)

1.1 That the schedule of elections from 2017 to 2020 and order of retirement of Councillors be noted.

2. Introduction and Background

2.1 This report advises Council of the schedule of elections from 2017 to 2020, in accordance with Schedule 2 of the Borough of Thurrock (Electoral Changes) Order 2002.

2.2 In accordance with the Order, approximately one-third of the seats on the Council come up for election each year, with a break in the fourth year of the cycle when no elections are held.

3. Issues, Options and Analysis of Options

3.1 This report complies with the Borough of Thurrock (Electoral Changes) Order 2002.

3.2 Elections will not be held in 2017, as this will be the fourth year of the cycle.

3.3 The new electoral cycle will commence in 2018.

3.4 The order of retirement of Councillors is set out in **Appendix 1** to this report.

4. Reasons for Recommendation

4.1 The Council are requested to note the schedule of elections and the order of retirement of councillors.

5. Consultation (including Overview and Scrutiny, if applicable)

5.1 No consultation has been undertaken in respect of this report.

6. Impact on corporate policies, priorities, performance and community impact

6.1 The production of a schedule of elections to 2020, together with the order of retirement of Councillors, underscores the Council's commitment to both good governance and timely communication of the requirements of the Borough of Thurrock (Electoral Changes) Order 2002.

7. Implications

7.1 Financial

Implications verified by: **Laura Last**
Senior Finance Officer – Management
Accounts

The cost of administering election by thirds is built into the current budget and medium term financial forecast. Any changes to this arrangement would require a re-profiling of budgets and would be set out in specific reports.

7.2 Legal

Implications verified by: **David Lawson**
Monitoring Officer and Deputy Head of Legal

The report complies with the requirements of the Borough of Thurrock (Electoral Changes) Order 2002. There are no direct legal implications.

7.3 Diversity and Equality

Implications verified by: **Natalie Warren**
Community Development and Equalities
Manager

There are no direct diversity implications arising from this report.

7.4 **Other implications** (where significant) – i.e. Staff, Health, Sustainability, Crime and Disorder)

None.

8. **Background papers used in preparing the report** (including their location on the Council's website or identification whether any are exempt or protected by copyright):

- The Borough of Thurrock (Electoral Changes) Order 2002. This is available online at <http://www.legislation.gov.uk/uksi/2002/2234/contents/made>

9. **Appendices to the report**

- **Appendix 1** – Order of retirement of Councillors

Report Author:

Matthew Boulter

Principal Governance & Democratic Services Officer

Legal & Democratic Services